

Present: Claire Hardie, John Hardie, Marsha Melnik (chair/recorder), Pauline Walsh, Niloofar Irani, Sean Cumming (Board Liaison)

1. a) Minutes of Oct accepted. b) Agenda accepted .

2. Communications from the Board:

Projector: Sean reported that there was some interest from the Board in purchasing a projector, but more details are needed. Claire will add this information to her write-up and send it on to Sean.

Defibrillator Evening Workshop: We can go ahead. Marsha will investigate courses offered by St. John's/Red Cross/Fire Department.

3. Update from the Property Manager:

Defibrillator Workshop: Cost is \$150 from the company that sold us the unit. Some concern was expressed by the committee as to the thoroughness of the afternoon presentation. If we go with them Marsha will discuss our concerns with them.

Intercom Survey: Isan told Marsha it was unnecessary at this time. Sean added that a fix would require a whole new console and there are budget restraints at this time. He suggested telling your visitor to bend over and speak more directly into the microphone. Marsha will ask Isan to post a sign at the console.

Note: For residents with Rogers home phone, the problem should be dealt with one by one .

4. YCC 323 Website:

A discussion was held on what content is/should be on the site from the H/S Committee. John reported that the site will contain terms of reference, brochures, meeting minutes and upcoming agenda, CPR video. Also in order to encourage residents to voice their H/S concerns, some members' names and /or pictures will be posted. John will arrange for a photo session.

5. Defibrillator Use:

Great concern was voiced that there are no instructions with the unit as to

a) what are the steps when finding someone unconscious (call 911, CPR, call office/supers for unit etc)

b) what are the first steps to use the unit (remove clothing, shave area if necessary, etc)

We would like to have a poster beside the unit and take away info cards. Marsha will call the company.

6. Helping Our Neighbours:

Thanks to Claire for the excellent job of writing up the minutes from the two sessions on Nov 17.

These will be given to each attendee.

For the next meeting the items will grouped into topics and the group will choose one to work on.

Claire will post notice for this second meeting (aft and evening) to occur on **Monday January 9, 2012**.

It will be emphasized that the group needs to take responsibility for this initiative.

Marsha distributed copies of magazine articles from Terry Graham. Terry has also written a small blurb for the upcoming Newsletter.

7. Lint Trap Sign Up Sheet in Office: John is monitoring this.

8. Elevator Safety: The emergency call button was disconnected during the upgrade work done by Bell. This was discovered when Niloofar was trapped in the elevator. Fortunately she had her cell phone and the condo emergency number with her at the time. Bell did fix the problem. It is recommended that the emergency button be tested regularly (just push it and see if someone answers).

9. Other Business:

Pauline reported on a concern about the night lighting of the area behind the building. She spoke to Isan and Radu. The pool lights are not in use when the pool is not operating. (Board decision) and the bubs that were blown of the lights on the path have been replaced.

Next meeting: Monday, January 16 at 1:00 PM in the Meeting Room